



# West Meon Parish Council

c/o Mrs D Heppell, 77 Chalton Lane, Clanfield, Waterlooville, Hampshire  
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## **MINUTES OF THE WEST MEON PARISH COUNCIL MEETING HELD ON 5<sup>th</sup> JUNE 2018 AT 7.30PM IN WEST MEON VILLAGE HALL**

**THOSE PRESENT:** Cllr C Waller (Chairman), C Adams, Cllrs A Trenchard, J Nicholson and T Over.

**BY INVITATION:** City Cllr L Ruffell.

**APOLOGIES:** Cllrs P Brannon, G Silk and County Cllr R Huxstep

**IN ATTENDANCE:** Mrs D Heppell (Clerk).

**MEMBERS OF THE PUBLIC.** 0 members of the public.

### Wmpc 1577 **DECLARATIONS OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda. None were declared. The Cllr Waller reported that Cllr C Johnson had resigned from the Parish Council and the Councillors wished to give their thanks to her for all her hard and dedication work for the Parish Council over the past years. Cllr Johnson agreed to stay on the Village shop Committee until a replacement councillor is available.

### Wmpc 1578 **ELECTION OF CHAIR**

Cllr Nicholson proposed Cllr Waller as Chairman for 2018/19, this was seconded by Cllr Over and unanimously **agreed**.

### Wmpc 1579 **ELECTION OF VICE CHAIR**

Cllr Over proposed Cllr Nicholson to be Vice Chair for 2018/19, this was seconded by Cllr Adams and unanimously **agreed**.

### Wmpc 1580 **MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council Meeting on 1<sup>st</sup> May 2018 were **approved**.

### Wmpc 1581 **MEETING OPENED TO THE PUBLIC**

The Chairman opened the meeting to the public, but there were no issues arising. It was **agreed** that the co-option of a councillor would be deferred until the next meeting as the parishioner was unable to attend.

### Wmpc 1582 **CITY COUNCILLOR L RUFFELL**

Cllr L Ruffell's report was previously circulated and noted by members. Cllr Ruffell advised that HCC had a works and pension meeting on 6<sup>th</sup> June 2018.

Cllr Ruffell advised that grants are available and Cllr Waller advised that he had already registered an Armistice Day grant application to publish the booklet on the Great War.

Cllr Ruffell invited WMPC to attend the of the SDNP Authority Parish Planning workshop meeting to be held at Hambledon Village Hall on 12<sup>th</sup> June 2018. Cllr Brannon advised he may attend.

### Wmpc 1583 **CLERK'S REPORT**

The Clerk's report had previously circulated was noted by the Parish Council which included Councillor's action points. The Clerk advised that external audit elector's rights to inspect notices have been displayed on noticeboards and WMPC website.

Following the resignation of Cllr Charlotte Johnson the Clerk had contacted Democratic Services WCC, who advised that the Parish Council to go to co-option process for a new councillor.

The Clerk had previously circulated information from WCC on small and project grants are open, the deadline being noon 15 June 2018. WCC are looking to encourage on Armistice Day Centenary Anniversary applications where possible. Cllr Waller advised he had applied for the grant.

It was noted that no councilor was available to attend the Winchester Passenger Forum meeting on Thursday 21<sup>st</sup> June at HCC.

### Wmpc 1584 **West Meon Parish Council Working Groups 2018-19**

#### **Finance & Administration**

- Finance – Cllrs Nicholson, Over
- Budget/Future Expenditure/Grants – Cllr Nicholson
- Clerk HR - Cllr Over

#### **Planning**

- Planning Applications - Cllrs Waller, Brannon, Trenchard
- Strategic Planning/SDNP - Cllrs Brannon, Silk
- VDS Enhancement - Cllrs Trenchard, Brannon, Waller

#### **Highways and Transport**

- Cllr Waller

#### **Environment**

- Recreation Ground - Cllr Waller
- Rights of Way/Footpaths – Cllr Silk
- Meon Valley Trail – Cllr Silk
- River - Flooding – Cllrs Waller, Silk

#### **Community**

- Local Authority Housing – Cllr Adams

- Disabled and Elderly – Cllr Adams

### **Communications**

- Parish News – Cllr Nicholson
- Website – Cllrs Over, Adams, Cllr Nicholson

### **Appointment to Outside Bodies**

- Village Hall Committee – Cllr Brannon
- West Meon & Warnford Sports Club – Cllr Waller
- Hampshire Association of Local Councils (HALC) – Cllr Over

### **Community Liaison Representatives**

- Touchet Trust - Malcolm Edwards
- Footpaths and Rights of Way - Martin Cowell
- Village Shop Committee – Charlotte Johnson
- Highways – David Compton

### **TO RECEIVE WORKING GROUPS**

#### Wmpc 1585 **PLANNING**

(i) It was noted that over 40 parishioners engaged with the Opinion Finder's poll on the Village Design Statement (VDS) at the Annual Parish Council Meeting (APM). Mr Stewart received the comments which are shared on the Parish Council Website. The second draft of the VDS was **agreed** to be sent Chris Patterson for an informal view and the draft will be on display in the village hall and photos will be added. It was **agreed** that thanks should be given to those who have contributed to the VDS, in the Parish News.

(ii) It was noted there was no progress on the lighting at the former Red Lion and Cllr Waller **agreed** to contact the owners.

(iii) SDNP/18/02659/LDP 3 Jubilee Cottages Alton Road, West Meon, Petersfield, Hampshire GU32 1JF to convert a loft for habitable use. The Parish Council **agreed** to raise **No Objections**.

(iv) It was unanimously **agreed** to adopt the West Meon Planning Policy Guidance subject to comments made by Cllr Brannon and some grammatical changes.

#### Wmpc 1586 **FINANCE AND ADMINISTRATION**

(i) **Schedule of Payments agreed.**

#### **Date 5<sup>th</sup> June 2018**

Ch 300444 HCC Lighting	£446.38
Ch 300445 Spoilt	£35.00
Ch 300446 C Waller Printing costs	£26.00
Ch 300447 P Anderson Photo printing costs	£25.79
Ch 300448 Equestrian Fencing and timber Ltd	£44.14
Ch 300449 Hilliers	£100.00
Ch 300450 D Heppell salary	£31.22
Ch 300451 Expenses Clerk	

Ch 300452	Nettle Landscapes	£792.00
Ch 300453	HALC	£15.00
Ch 300454	Mr E Bagshaw (phone box removal)	£75.00
Ch 300455	WM Sports Club Annual refreshments APM	£71.10

(ii) Cllr Nicholson that the Standing Orders were amended in line with NALC guidelines. These were **agreed** that these could be reviewed at a later meeting.

(iii) It was **agreed** that any updates from HALC on the General Data Protection Regulations will be reported to the next meeting and it was **agreed** that fees to the Information Commissioners Office would be paid by direct debit.

Cllr Waller advised that there is a new team doing the lengthsman and that the triangle by the river had been cut.

Wmpc 1587 **COMMUNITY, HOUSING AND RECREATION**

Cllr Waller’s report was received and he advised that the Tourist Information Kiosk was now open in the grounds of the café.

Wmpc 1588 **ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

Village Design Statement, Action points, Lighting at the former Red Lion, Data Protection Standing Orders, Lengthsman, Co-option of a Councillor.

Wmpc 1589 **DATES OF NEXT MEETINGS**

Tuesday 3<sup>rd</sup> July 2018 in the Village Hall.

Meeting finished at 8.50 pm

Chairman .....