



1st Nov 2023

To All Members of the Council

You are hereby summoned to attend the Meeting of West Meon Parish Council which will be held on Tuesday 7th Nov 2023 in the West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, commencing at 7.30pm, for the purpose of transacting the following business.

Yours faithfully

Joanna Tester

Mrs Joanna Tester
Clerk, West Meon PC
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Email: clerk.westmeon@parish.hants.gov.uk

**Agenda for the Meeting of
WEST MEON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

- 2508. Acknowledge the sad passing of any Villagers since the previous PC meeting.
- 2509. Apologies for absence.
- 2510. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
- 2511. To consider requests for dispensations.
- 2512. Standing Orders suspended for no more than ten minutes, to allow for public question time.
- 2513. Resume Standing Orders.
- 2514. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
- 2515. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
- 2516. To receive Police/PCSO report (if available).
- 2517. Approval of the minutes of the previous meeting of the PC held 03 Oct 2023.

2518. Parish Clerk's progress report (for information only).

2519. Bank account balance as of 01 Nov 2023 - **£137,870.59** Cllrs have been provided with statement 160 (current account; balance £87,855.52) & statement 2 (savings account; balance £50,015.07) 01 Oct 2023 to 31 Oct 2023.

2520. Asset register

Proposed: that the PC approves the revised asset register (a copy of which will be provided to all cllrs before the meeting).

2521. Grant Requests – West Meon Parochial Church Council

Proposed: that the PC approves a grant of £250.00 for WM PCC to assist with the production of the Parish News.

2522. Donation – The Royal British Legion

Proposed: that the PC approves a donation of £30.00 to The Royal British Legion.

2523. Payment of Accounts for Oct 2023:

Payee	Description	Amount (£)	Chq No/BACS Ref
Mrs J C Tester	Clerk's salary & mileage claim (Oct 2023)	£564.61	Paid by SO
Mrs J C Tester	Expenses – paper (£6.50), stamps (£7.80) & printer cartridges (£33.92)	£48.22	To be paid by DD
NEST	Clerk's pension (Oct 2023)	£56.16	To be paid by DD
West Meon Village Hall	Hall hire (Oct 2023)	£18.00	To be paid by DD
Will Hillier	Grounds maintenance (weed spraying @ infant play area, Recreation Ground – balance due for invoice 175; work confirmed completed by Cllr Edwards)	£50.00	To be paid by DD
SLCC	Clerk's membership for 2023-24 (50% of total as balance is to be paid by HPC)	£93.50	To be paid by DD
WCC	Dog bin emptying (July-Sept 2023)	£130.00	To be paid by DD

2524. Planning Applications

- SDNP/22/05223/HOUS – Davena Lynch Lane West Meon Hampshire GU321LT. (AMENDED PLANS) ground floor and first floor extension and raise the roof.

2525. To discuss any planning applications that are received after 01/11/23 and require consideration at this meeting.

2526. Planning Decisions

- SDNP/23/02242/HOUS - Sunnybank, Church Lane, West Meon, Hampshire, GU32 1LD. First floor rear extension. [Approved.]
- SDNP/23/02151/HOUS - Fox Cottage, Woodlands, Bramdean, Hampshire, SO24 0HW. Single storey side and rear extension with internal alterations. [Approved.]
- SDNP/23/03601/TPO - 1 Stones Yard, West Meon, Hampshire, GU32 1AR. G1 Lime and Ash - Prune back to previous pruning points to maintain clearance from building. [Approved.]
- SDNP/21/02822/HOUS & SDNP/21/02825/LIS - Punsholt Farm, Punsholt Lane, West Tisted, Alresford, Hampshire, SO24 0HN. Alterations to listed farm buildings to provide a craft workshop, tourist accommodation. Glazing of windows and doors to barn for use as wedding venue. Machine barn rebuilt with pitched roof loft. [Application withdrawn.]

2527. To receive a report from the Planning Working Group.

2528. To receive a report from the Community, Housing & Recreation Working Group, to include an update on WM Sports Club's women's football; TSI device; Lengthsman; Christmas lights & trees; and Parish News.

2529. Boules Court

Proposed: that the PC receives a report from Cllr Edwards on, and approves, the final amendments to the design of the proposed boules court, to include the following:

- 400mm reduction of depth of northern slope of site surround area;
- installation of 100mm retaining wall at bottom of northern site surround area; and
- planting of wild flower meadow grass on all site surround areas (all four sides of the playing area).

Cllrs to also agree upon the details of the reinstatement condition of approval.

2530. Tender Document – Recreation Ground Play Equipment

Proposed: that the PC approves the tender document for the WM Recreation Ground play equipment.

2531. Climate and Ecology Bill – request for support from Zero Hour

Proposed: that the PC responds to the request for support of the Bill by making NALC and HALC aware of its views, rather than taking direct action.

2532. To receive a report from the Finance and Administration Working Group, to include an update on land registration and leases.

2533. Clerk's Laptop

Proposed: that the PC considers the options for replacement of the Clerk's laptop and agrees upon the most appropriate device/supplier.

2534. Finance Committee

Proposed: that the PC approves Cllr Thomson becoming a member of the Finance Committee.

2535. Authorised signatory

Proposed: that the PC approves Cllr Thomson becoming an authorised signatory for the PC, with online banking access, to be organised by the Clerk.

2536. Cllr training

Proposed: that the PC approves Cllr Thomson attending the HALC Knowledge & Core Skills course 24/01/24.

2537. .gov.uk domain provision for website and Clerk/cllr e-mail addresses

Proposed: that the PC approves signing up with Cloud Next for the supply of a .gov.uk domain name for Clerk/cllr e-mail addresses and website hosting. PC website to remain with HugoFox for the short term. Costs as follows:

- £49.99 + VAT (hosting/email services)
- £110.00 + VAT every two years (domain name)

2538. Complaints Policy

Proposed: that the PC approves the new Complaints Policy, as provided by the Clerk in advance of the meeting.

2539. To receive a report from the Flood Action Group.

2540. Day and start time for PC meetings

Proposed: that the PC discusses the potential for changing the day and/or start time of ordinary monthly PC meetings.

2541. Reports & Issues (for information only):

- Fireworkfest 2023 – Cllr Trenchard to update the PC on profits made and how these have been distributed to Village organisations.
- PC has been approached by the Woodlands WEB wildlife conservation group re. HCC ‘Shoots Along Routes’ scheme. PC to consider whether this is something that it is able/has the capacity to look into further and potentially become involved with.
- Local Council’s Conference – 16th November 2023.
- South Downs Local Plan Review Hampshire Parish workshop - Wed 6th Dec at The Meon Hall, Meonstoke; 6:00-8:30pm.
- Warmer Homes Programme – open until Mar 2025 www.warmerhomes.org.uk or call 0800 038 5737.

2542. Date and place of next meeting (Tues 5th Dec 2023 at West Meon VH; 7.30pm).

2543. To exclude members of the public and press from Confidential Matters to be discussed.

2544. To review the Clerk’s salary/pension.