



28th Aug 2024

To All Members of the Council

You are hereby summoned to attend the Annual Meeting of West Meon Parish Council which will be held on Tuesday 3rd Sept 2024 in the West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, commencing at 7.30pm, for the purpose of transacting the following business.

Yours faithfully

Joanna Tester

Mrs Joanna Tester

Clerk, West Meon PC

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**Agenda for the Meeting of
WEST MEON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

2794. Acknowledge the sad passing of any Villagers since the previous PC meeting.

2795. Apologies for absence.

2796. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.

2797. To consider requests for dispensations.

2798. Standing Orders suspended for no more than ten minutes, to allow for public question time.

2799. Resume Standing Orders.

2800. To receive District Councillor's report (if available) and questions to District Councillor arising from report.

2801. To receive County Councillor's report (if available) and questions to County Councillor arising from report.

2802. To receive a report from the Flood Action Group, if available.

2803. Approval of the minutes of the previous meeting of the PC held 02 July 2024.

2804. Parish Clerk's progress report (for information only).

2805. Q1 2024/25 Financial Report & Statement

Proposed: that the PC approves the Q1 2024/25 Financial Report & Statement.

2806. Conclusion of audit

Proposed: that the PC should approve the annual return, including the external auditor certificate for y/e 31/03/24.

2807. Grant request - West Meon Village Hall

Proposed: that the PC approves the grant request from West Meon Village Hall for £500.00 to enable the replacement of the Burco Water Boiler in the Village Hall kitchen.

2808. Grant request - Citizens Advise Winchester District

Proposed: that the PC approves the grant request from Citizens Advise Winchester District for £200.00 to assist with the funding of core services.

2809. Bank account balance as of 28 Aug 2024 - **£80,611.36** (**£29,044.25** current account; **£51,567.11** savings account). (Cllrs have been provided with bank statements nos 172 and 11, 01 Jul 2024 to 31 Jul 2024 and will be provided with nos 173 and 12, 01 Aug 2024 to 31 Aug 2024 as soon as they become available.)

2810. Payment of Accounts for Jul & Aug 2024:

Payee	Description	Amount (£)	Chq No/BACS Ref
Mrs J C Tester	Clerk's salary & mileage claim (July 2024)	£609.35	Paid by SO
NEST	Clerk's pension (July 2024)	£60.32	Paid by DD
Mrs J C Tester	Clerk's salary & mileage claim (Aug 2024)	£609.35	Paid by SO
NEST	Clerk's pension (Aug 2024)	£60.32	Paid by DD
Mrs J C Tester	Clerk's expenses - travel to/from WM for meeting 28/08/24	£7.11	To be paid by BACS
Mrs J C Tester	Clerk's expenses - printer cartridge	£24.15	Paid by BACS
HugoFox	Monthly website charge - July 2024	£11.99	Paid by DD
HugoFox	Monthly website charge - Aug 2024	£11.99	Paid by DD
BDO LLP	External audit for 2023/24	£252.00	To be paid by BACS

J. Gordon Forestry & Arboriculture Ltd	Field maple tree work on Rec Ground Mar 2024	£102.00	Paid by BACS 31/07/24
Reformed Plastics	Picnic table for Rec Ground	£942.00	Paid by BACS 30/07/24
Studio 6 Design & Print	Walks booklets x300	£437.00	Paid by BACS 30/07/24
WCC	Dog bin emptying Q1 2024/25	£130.00	Paid by BACS
Hydrock Consultants Ltd	Desktop Study - water environment work	£1,860.00	Paid by BACS 18/07/24
Geosphere Ltd	Parish Online subscription for 2024/25	£75.60	To be paid by BACS

2811. Planning Applications

- SDNP/24/03257/FUL - Stoney Dean Farm, Chicken Shed, Marlands Lane, West Meon, Hampshire, GU32 1JY. Retrospective planning for a replacement barn, timber decking and change of existing ground levels adjacent to existing mobile home.
- SDNP/24/03065/TCA - The Old Forge, Warnford Road, West Meon, Hampshire, GU32 1JL. T1 maple tree to be reduced overall by around 25-30%, finished height 7m and width 4m. create a uniform and balanced canopy, works to maintain the size of the canopy for its location. T2 maple tree to be reduced overall by around 25-30%, finished height 7m and width 4m. create a uniform and balanced canopy, works to maintain the size of the canopy for its location.
- SDNP/24/02698/CND - Brooklyn, Lynch Lane, West Meon, GU32 1LT. Variation of Conditions 2, 7, 8, 10 and 11 of planning application SDNP/19/06058/FUL to enable private access to Plot 1, at Brooklyn, Lynch Lane, West Meon, GU32 1LT.

[Under delegated powers, the Planning WG/Clerk submitted the following response:

West Meon Parish Council OBJECTS to this application on the following grounds:

- a) Road safety: the proposal for an additional two parking spaces directly off Lynch Lane will create additional reversing and forward moving traffic on the lane, which at this site is single track, on a steep slope, with no pavement, and on a blind bend. In the PC's view this will be unsafe for other road users, particularly more vulnerable users such as pedestrians, cyclists and horse riders.*
- b) Overdevelopment of the site: the proposed additional car park directly off Lynch Lane will negatively alter its appearance, and be overdevelopment and overcrowding of the site.*
- c) Flood risk: the house is uphill of a high flood risk zone at the bottom of Lynch Lane and, whilst we note that a permeable gravel surface is proposed, we would welcome views from the Environment Agency/local flood as to any increased risk from the additional car park area. We also note that the drive for House 1 has already been built but block paving has been laid rather than gravel as set out in the planning application.]*
- SDNP/24/02817/TCA - 1 The Cross, West Meon, Hampshire, GU32 1LG. T1 large spruce tree to be removed to ground level due to severe lean towards neighbouring property, tree is too large for its location and close to property. T2 lime tree with metal or otherwise restricting/damaging main stem to be removed

to ground level to all adjacent lime tree to thrive. [THE PC DOESN'T USUALLY COMMENT ON TCA APPS SO NO FURTHER ACTION REQUIRED.]

2812. To discuss any planning applications that are received after 28/08/24 and require consideration at this meeting.

2813. Planning Decisions

- SDNP/24/02044/HOUS - Westbury Cottage, Heathfield Lane, West Meon, Hampshire, GU32 1NE. Replace dilapidated garden pool room. **Approved.**
- SDNP/24/01255/TCA; West Meon House, Station Road, West Meon, Hampshire, GU32 1JG. G1 group of 8 Sycamore trees to be felled to ground level due to recent damage to the neighbouring property, all are large and within reach of the adjacent properties causing a danger to life and property. Once felled stumps are to be left for regeneration. **Raise no objection.**
- SDNP/24/02698/CND - Brooklyn, Lynch Lane, West Meon, GU32 1LT. Variation of Conditions 2, 7, 8, 10 and 11 of planning application SDNP/19/06058/FUL to enable private access to Plot 1, at Brooklyn, Lynch Lane, West Meon, GU32 1LT. **Approved.**

2814. To receive a report from the Planning Working Group.

2815 To receive a report from the Community, Housing & Recreation Working Group, to include items for Parish News.

2816. Woodlands Entrance Signs

Proposed: that the PC considers the updated cost estimate of circa £1000 per sign (increased from £600/sign due to further rises in costs for raw materials and energy), and agrees upon whether to continue with the order or not. The cost of the HCC CFI application will be £270.

2817. Woodlands Fingerpost Sign

Proposed: that the PC considers the update from HCC regarding the materials used for the Woodlands fingerpost sign, and agrees on the preferred option. (Councillors will be sent full details as soon as they are available.)

2818. Licence for WM School's Use of the Recreation Ground

Proposed: that the PC should approve the draft licence for the LEA with regard to WM School usage of the Recreation Ground.

2819. Vehicles on the Recreation Ground

Proposed: that the PC should revoke the resolution made under item 2759 at the 04/06/24 PC meeting and approve instead that under NO circumstances - other than for maintenance work and emergency access - should vehicles be permitted to drive/park on the West Meon Recreation Ground.

2820. Recreation Ground Policy & Risk Assessment

Proposed: that the PC should approve the Recreation Ground Policy & Risk Assessment (to be provided to councillors in advance of the meeting).

2821. To receive a report from the Finance and Administration Working Group.

2822. Reports & Issues (for information only)

- South Downs Local Plan Review - **8 July to 16 September**; participation stage on the Local Plan Review - inviting feedback on the scope of the review and how people would like to be involved in preparing the new Local Plan. <https://sdnpalocalplanreview.commonplace.is/>

2823. Date and place of next meeting (Tues 01 Oct 2024 at West Meon VH; 7.30pm).

2824. To exclude members of the public and press from Confidential Matters to be discussed.