



WEST MEON PARISH COUNCIL GRANTS POLICY

(Approved 06/06/23; mins ref. 2395;
revised 09/01/24; mins ref. 2586)

West Meon Parish Council awards grants to local organisations to help them achieve their aims and objectives. The Council will only make grants to local organisations, and as the exception to national organisations, who provide support to West Meon residents. There is an upper limit of £500 per applicant per financial year.

Who can apply?

Applications must be from a properly formed group, club, committee or charity, which benefits the residents of West Meon. The organisation must have:

- a constitution/set of rules;
- a bank account; and
- public liability insurance.

The grant can be for new projects or continued services.

Who can't apply?

- Any group whose aims the Council considers to be working within a business or profit-making remit.
- Individuals.
- Applications where those benefiting do not live in West Meon.
- Projects that have already been completed or items already purchased.
- Activities the Council considers to be the responsibility of a Statutory Authority.

How is an application considered?

The Parish Council will consider applications on the following basis:

- how well the grant will meet the needs of the community;
- how effectively the group will use the grant;
- whether the costs are appropriate and realistic;
- level of contributions raised locally;
- whether the applicant could reasonably have been expected to obtain sufficient funding from a more appropriate source;
- how the group is managed; and
- how the grant positively benefits West Meon residents.

Applicants may wish to attend the Parish Council meeting at which the application is to be considered, to provide any additional supporting information and answer any questions the councillors might have.

Applications will be considered throughout the year.

Grants to successful applicants will be paid electronically.

Recognition of the grant from West Meon Parish Council must be made in any publicity.

How do I apply?

Applications for funding must be made on the grants application form, accompanied by copies of the organisation's governing document, latest accounts, annual report and AGM minutes.

Only in extenuating circumstances should more than one application per financial year be submitted by an organisation. Ordinarily, information regarding funds remaining within the grants budget will be released in January of that financial year. Previous applicants will be able to apply for further funding at this point, alongside new applicants.

Similar applications for more than two financial years will not be looked on favourably.

Please return your completed form and supporting documents to the Clerk at clerk@westmeon-pc.gov.uk or 17 Stewarts Green, Hambledon, Hampshire, PO7 4SU.