



28th Sept 2022

To All Members of the Council

**You are hereby summoned to attend the Meeting of West Meon Parish Council which will be held on Tuesday 4th October 2022 in the West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, commencing at 7.30pm, for the purpose of transacting the following business.**

Yours faithfully

*Joanna Tester*

Mrs Joanna Tester  
Clerk, West Meon PC

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**Agenda for the Meeting of  
WEST MEON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

2124. Acknowledge the sad passing of any Villagers since the previous PC meeting.

2125. Apologies for absence.

2126. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.

2127. To consider requests for dispensations.

2128. Standing Orders suspended for no more than ten minutes, to allow for public question time.

2129. Resume Standing Orders.

2130. To receive District Councillor's report (if available) and questions to District Councillor arising from report.

2131. To receive County Councillor's report (if available) and questions to County Councillor arising from report.

2132. To receive Police/PCSO report (if available).

2133. Approval of the minutes of the previous meeting of the PC held 06 Sept 2022.

2134. Parish Clerk's progress report (for information only).

2135. Bank account balance as of 28 Sept 2022 - **£104,943.72** (Cllrs will be provided with bank statement 142, 02 Sept 2022 to 01 Oct 2022 as soon as it is available.)

2136. Handover audit

**Proposal:** that the PC should receive and approve the report created by its internal auditor, Fair Account, for the period 04/22 to 09/09/22, with the following recommendations:

- VAT due for refund at 09/09/22 of £1,361.85 to be claimed at month end
- New bench (purchased 19/04/22) to be added to the PC's asset register
- Standing Orders & Finance Regulations to be updated & approved before 31/03/23
- Unity Trust bank statements to be redirected to the new clerk.

2137. Conclusion of audit

**Proposal:** that the PC should approve the annual return, including the external auditor report & certificate for y/e 31/03/22.

2138. Internal auditor

**Proposal:** that the Clerk should investigate whether there are any contractual ties to the current internal audit arrangements &, if none, seek three quotes for services going forward, to be considered at the Nov 2022 PC meeting.

2139. Payment of Accounts for Sept 2022:

<b>Payee</b>	<b>Description</b>	<b>Amount (£)</b>	<b>Chq No/BACS Ref</b>
Mrs J C Tester	<b>Clerk's salary (Sept 2022)</b>	<b>£363.45</b>	To be paid by BACS
NEST	<b>Clerk's pension (Mrs J C Tester; Sept 2022)</b>	<b>£28.08</b>	To be paid by BACS
Mrs J C Tester	<b>Clerk's expenses (Sept 2022)</b>	<b>£51.67</b>	To be paid by BACS
West Meon Village Hall	<b>Hall hire Q3 2022/23</b>	<b>£tbc</b>	To be paid by BACS
West Meon Village Hall	<b>Trade waste service 25% contribution</b>	<b>£121.25</b>	To be paid by BACS
Homestart Hampshire	<b>Grant (approved July 2022)</b>	<b>£250.00</b>	To be paid by BACS
Winchester City Council	<b>Dog bin emptying Q2</b>	<b>£130.00</b>	To be paid by BACS
P.Reynolds	<b>Internal audit (04/22 to 9/22)</b>	<b>£335.00</b>	To be paid by BACS
Hilliers	<b>Strimming</b>	<b>£tbc</b>	To be paid by BACS
PKF Littlejohn LLP	<b>External audit (y/e 31/03/22)</b>	<b>£240.00</b>	To be paid by BACS

Parish Council of Durley	<b>Planning training (Cllrs Trenchard &amp; Edwards; 03/10/22)</b>	<b>£50.00</b>	To be paid by BACS
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2140. Planning Applications

- SDNP/22/04104/HOUS - 1 East End Cottages East End West Meon Petersfield Hampshire GU32 1LX. Demolition of conservatory; erection of two-storey side extension; new dormer in existing roof.

2141. To discuss any planning applications that are received after 28/09/22 and require consideration at this meeting.

2142. Planning Decisions

2143. To receive a report from the Planning Working Group, to include an update on progress with the Village Design Statement and quotes for reproduction.

2144. To receive a report from councillors who attended the re-scheduled Planning Training Session on 3rd October 2022.

2145. To receive a report from the Community, Housing & Recreation Working Group, to include an update on playground repairs & improvements, Christmas lights, and Parish News.

2146. To receive a report from the Finance and Administration Working Group, to include an update on the WMPC draft leases & co-option of a WMPC member.

2147. Parking adjacent to the Village GP surgery

**Proposal:** that the PC should discuss the current issues with parking adjacent to the Village GP surgery, and decide upon any actions to be taken.

2148. Reports & Issues (for information only):

- Winchester District Association of Local Councils - AGM Wednesday 5th October 1930
- Hampshire ALC AGM & Conference 20 October
- WCC consultation on increase of taxi fares - deadline 12 October 2022
- Flick Drummond MP Rural Crime Community Forum Meonstoke Village Hall 14 October 4pm

2149. Date and place of next meeting (Tues 1st Nov 2022 at West Meon VH; 7.30pm).

2150. To exclude members of the public and press from Confidential Matters to be discussed.