



West Meon Parish Council

c/o Mrs D Heppell, 77 Chalton Lane, Clanfield, Waterlooville, Hampshire
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MINUTES OF THE WEST MEON PARISH COUNCIL MEETING HELD ON 17TH APRIL 2018 AT 7.30PM IN WEST MEON VILLAGE HALL.

THOSE PRESENT: Cllr C Waller (Chairman), Cllrs A Trenchard. Cllrs C Adams, J Nicholson, and T Over (from 7:38pm).

BY INVITATION: County Cllr R Huxstep, City Cllr L Ruffell (until 7:50pm).

APOLOGIES: Cllrs C Johnson (Vice-Chair), G Silk, P Brannon.

IN ATTENDANCE: Mrs D Heppell (Clerk).

MEMBERS OF THE PUBLIC. 2 members of the public.

Wmpc 1553 **DECLARATIONS OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda. None were declared.

Wmpc 1554 **MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council Meeting on 6th March 2018 were **approved**.

Wmpc 1555 **MEETING OPENED TO THE PUBLIC**

The Chairman opened the meeting to the public and a member of the public addressed the Parish Council regarding poor broadband into West Meon which is affecting her business. Cllr Huxstep advised her to speak to BT Open Reach and whether she could check if other residencies were affected. Cllr Huxstep agreed he would look into it and advised of the provable with 'contention' and overloading the system. It was agreed a note would be put into the Parish News on this matter.

A resident addressed the Parish Council on the issue of new bollards at the junction of the High Street in West Meon and what response HCC had given. The Parish Council advised they had received a letter from HCC Manager apologising that the Parish Council had not been consulted, but these type of bollards had been used in other Conservation Areas. The Parish Council agreed that this corner needs protection but were concerned following comments from other residents about the design of the bollards and whether more effective bollards could be used. The resident advised of parking issues at the corner by the butchers and asked whether yellow lines could be put down, the Parish advised that this would be up to Highways and the Police would need to enforce traffic regulations.

Wmpc 1556 **COUNTY COUNCILLOR R HUXSTEP**

Cllr R Huxstep confirmed HCC has suffered £10 million of damage on potholes following the 'Beast from the East' with £3 million from Central Government. HCC are using pothole busters but are not been given enough resources. Hampshire residents are encouraged to report potholes and road defects direct to the County Council at:

www.hants.gov.uk/transport/roadmaintenance/roadproblems.

Cllr Huxstep advised that HCC are backing a Government Scheme deposit return scheme to boost recycling of drinks bottles and cans. Government ministers have announced that all drinks containers in England, whether plastic, glass or metal, will be covered by the scheme.

Hampshire County Council are creating 40 electric vehicle charging points across the region for public sector bodies. It will benefit council operated transport, as the authority looks to bring in more electric vehicles into its fleet.

Cllr Huxstep advised that nearly all parents in Hampshire have secured one of their preferred primary school options for September this year. Figures released show that 98 per cent of parents were successful in getting their child, aged four to five, into one of their preferred schools for the next academic year.

Cllr Waller reported that the Milestone on the A32 at the top of the hill below Betty's field had been found but the plate had been broken, but on the other side the original 18th century plate was still intact and should be re-installed.

Wmpc 1557 **CITY COUNCILLOR L RUFFELL**

Cllr L Ruffell advised that his report had been sent to the Clerk, who confirmed it had been circulated. Cllr Ruffell reported that WCC continues its zero tolerance approach to fly-tipping in the District and have successfully prosecuted two men, one for dumping 1,400kg of asbestos cement roofing in a car park at Beacon Hill Nature Reserve in Warnford on or before 23rd June, 2017. In the other case, fly-tipping a quantity of paint cans, wood, metal, plastic sheeting, packaging and garden waste had been deposited at Wheely Down Lane, Warnford in the South Downs National Park on or before 18 July 2016. The waste entirely blocked the lane, preventing access by traffic.

WCC have announced the purchase of Coventry House, Barfield Close to enable the Council to expand the Park & Ride parking scheme in the city.

Cllr Ruffell reported that WCC is supporting residents taking their first steps on the housing ladder through Myhome - the Partnered Home Purchase Scheme launched this month. The pilot scheme offers residents the chance to choose an open-market home which the Council buys. Interested applicants who meet the eligibility criteria can make an online application to Winchester City Council. To register for myhome call 01962 848075. Further information regarding the terms and conditions is available on www.winchester.gov.uk/myhome.

Wmpc 1558 **CLERK'S REPORT**

The Clerk reported that the internal end of year audit is to be carried out on 18th April 2018 and Littlejohn have been appointed as Hampshire external auditors. The external audit is due for return on 11th June 2018.

The Clerk advised that she had received notification from Cllr Tony Prowse that he has resigned from the Parish Council and the Clerk has notified Democratic Services at WCC, who had advised that the Parish Council will need to go through the co-option process. It was **agreed** that the Parish Council would advertise the vacancy for a Councilor on the noticeboard and website.

The Clerk has reported that the HALC Training Course Part II has been cancelled and Cllrs can check further training at HALC website.

The Clerk advised that NALC has circulated their new model standing orders which has been emailed to Councilors for discussion. The Chairman advised that this should be considered and added as an agenda item.

TO RECEIVE WORKING GROUPS

Wmpc 1559 **PLANNING**

No applications had been listed for consideration, but it was noted that there was a pre-application enquiry on Hall place for storage and a dwelling.

Cllr Waller advised that meetings are to be held on 7th May on the Village Design Statement (VDS) ready for the Annual Parish Council Meeting (APM). It was agreed that the VDS group should use a small group email address.

Wmpc 1560 **FINANCE AND ADMINISTRATION**

i) It was agreed that the WMPC data protection policy should be put on the website and that the Clerk should check whether the Parish are registered with ICO. Cllr Over advised that HALC are due to provide further guidance and methods of storing data were discussed as well as a Data Protection Officer.

ii) A grant form was received from the West Meon Theatre Group and it was proposed by Cllr Trenchard and seconded by Cllr Nicholson and **agreed** that a grant would be awarded of £500.

iii) A request via email has been made by the Scouts for a grant and it was **agreed** that they should complete a grant form and Cllr Waller would inform them of this.

iv) Schedule of Payments agreed.

Date - End of March 2018

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| Ch 300424 | WM village shop | £1,500.00 |
| Ch 300425 | WM Cricket Club | £340.00 |
| Ch 300426 | R Greenwood Locum | £107.80 |
| Ch 300427 | M Edwards | £3,398.22 |
| Ch 300428 | Spoilt D Tutt | |
| Ch 300429 | Playsafe rubber chippings | £1,458.00 |
| Ch 300430 | Mant Leisure | £3,210.00 |

Date 17th April 2018

| | | |
|-----------|--|----------------|
| Ch 300431 | HALC training Cllr Over | £75.00 |
| Ch 300432 | HALC Membership/NALC Levy | £288.00 |
| Ch 300433 | WM Village Hall Hire | £75.40 |
| Ch 300434 | D Heppell salary | |
| Ch 300435 | Expenses Clerk | £71.23 |
| Ch 300436 | D Tutt Replacement cheque | £2,315.00 |
| Ch 300437 | C Waller - Light tubes/ starters phone box | £14.96 |
| | Glass for phone box | £75.73 |
| | Paint bus shelter | £10.60 |
| | Total | £101.29 |

v) The HALC Membership and increase in the NALC Levy was agreed by the Parish Council. £288.00.

Wmpc 1561 **HIGHWAYS AND TRANSPORTATION**

The new bollards at the junction in the High Street in West Meon were discussed under the public section of the meeting.

It was agreed that Cllr Waller would contact the Highway Authority regarding the extension of the footpath by the A32 north of Warnford to the Victorian Institute.

Mr P Anderson has agreed to provide information about green issues initiatives.

Wmpc 1562 **COMMUNITY, HOUSING AND RECREATION**

It was **agreed** that Cllrs Ruffell and Huxstep be requested to provide a written report for the Annual Parish Meeting (APM) this year. It was **agreed** that Cllr Over would do posters and fliers for the APM meeting.

Cllr Waller advised that the outdoor table tennis table had been ordered and was due in the next 3 weeks. Progress is being made on the refurbishment of the phone box and the glass is due to be re-installed.

Cllr Waller advised that tree T23 on the recent tree survey needs branches removed, also there were 2 trees identified to be removed, and that costs would be sought.

Cllr Adams provided details of tracking of the Parish Council Website showing age group spreads and interest from Americans and Australians.

Wmpc 1563 **ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

Village Design Statement, Grants, Annual Parish Meeting, Data Protection, benches on the recreation playing fields, lighting on Red Lion Hill, milestones, Green initiatives, Audit.

Wmpc 1564 **DATES OF NEXT MEETINGS**

Tuesday 5th June, Tuesday 3rd July and the Annual Parish Meeting on Thursday 17th May, 2018 all in the Village Hall.

Meeting finished at 9.02 pm

Chairman