

Jan 2024 to 31 Mar 2024

		Actual to 31 Mar 2024	Annual Budget	Actual-v-Budget	Notes
RECEIPTS					
	Precept	£37,024.00	£37,024.00	100.00%	
	<b>Other Income</b>				
	Warnford & WM Sports Club - Ground Rent	£0.00			
	WM Primary School - Ground Rent	£150.00			
	WM Village Shop (Leaflets)	£80.00			
	CIL Contribution from SDNP	£285.30			
	VAT Reclaimed to date	£2,498.11			
	Grants and Donations - see Schedule 1	£508.00			
	<b>Sub Total</b>	<b>£3,521.41</b>			
	<b>Total Income</b>	<b>£40,545.41</b>			
PAYMENTS					
Parish Council Funded Expenditure					
	<b>Staff Costs</b>				
	Clerk's Salary	£6,478.70	£7,882.80	82.19%	
	Clerk's Pension	£262.28	£252.72	103.78%	
	Clerk's Expenses	£182.74	£125.00	146.19%	
	Clerk's Training	£0.00	£300.00	0.00%	
	Administration - Clerk's Office	£330.00	£360.00	91.67%	
	HMRC	£39.18	£400.00	9.80%	
	<b>Sub Total</b>	<b>£7,292.90</b>	<b>£9,320.52</b>	<b>78.25%</b>	
	<b>Councillors' Costs</b>				
	Councillors' Travel & Expenses	£0.00	£50.00	0.00%	
	Councillors' Training/Seminars	£43.37	£200.00	21.69%	
	<b>Sub Total</b>	<b>£43.37</b>	<b>£250.00</b>	<b>17.35%</b>	
	<b>Administration Costs</b>				
	Meeting room hire	£210.00	£300.00	70.00%	
	Insurance	£1,617.12	£2,000.00	80.86%	Due Jan 2024.
	External auditor fees	£315.00	£315.00	100.00%	
	Internal auditor fees	£320.00	£250.00	128.00%	
	Web-site	£169.90	£10.00	1699.00%	
	APM	£160.00	£150.00	106.67%	

	Bank Service Charges	£72.00	£0.00		Not specified in budget. Suggest £72 moved from general expenses budget.
	General expenses	£944.05	£1,000.00	94.41%	
	Parish Online	£0.00	£80.00	0.00%	
	IT	£1,347.58	£290.00	464.68%	New laptop plus professional set-up costs
	<b>Sub Total</b>	<b>£5,155.65</b>	<b>£4,395.00</b>	<b>117.31%</b>	
	<b>Grants</b>				
			£5,200.00	Amount remaining in budget	
	Home-Start Hampshire	£325.00		£4,875.00	
	Victim Support	£100.00		£4,775.00	
	James Ulph/Fireworkfest	£500.00		£4,275.00	
	WM&W Sports Club (football goals)	£500.00		£3,775.00	
	WM Care Group	£500.00		£3,275.00	
	Citizens Advice	£200.00		£3,075.00	
	WM PCC (Parish News)	£250.00		£2,825.00	
	The RBL	£30.00		£2,795.00	
	WM PCC (Churchyard mowing)	£435.00		£2,360.00	
	WMVH (ceiling insulation; first instalment)	£250.00		£2,110.00	
	WMVH (ceiling insulation; balance)	£250.00		£1,860.00	
	<b>Sub Total</b>	<b>£3,340.00</b>		<b>64.27%</b>	% spent
	<b>Subscriptions &amp; Affiliations</b>				
	HALC & NALC	£335.60	£350.00	95.89%	
	SLCC	£93.50	£100.00	93.50%	
	ICO Registration	£35.00	£35.00	100.00%	
	<b>Sub Total</b>	<b>£464.10</b>	<b>£485.00</b>	<b>95.69%</b>	
	<b>Open Spaces</b>				
	Street Lighting - Maintenance	£919.44	£1,000.00	91.94%	
	Rec Ground - Maintenance	£3,796.03	£4,500.00	84.36%	
	Playground Inspections	£103.00	£103.00	100.00%	
	Playground Maintenance	£273.23	£1,000.00	27.32%	
	Rec Ground - dog bin emptying	£520.00	£550.00	94.55%	
	Rec Ground - Waste	£0.00	£300.00	0.00%	
	Other Maintenance	£206.50	£4,000.00	5.16%	
	Tree Works	£160.00	£2,000.00	8.00%	
	<b>Sub Total</b>	<b>£5,978.20</b>	<b>£13,453.00</b>	<b>44.44%</b>	
	<b>Other Running Costs</b>				
	Defib Training & Maintenance	£0.00	£300.00	0.00%	
	<b>Sub Total</b>	<b>£0.00</b>			
	<b>VDS</b>	<b>£640.00</b>	£3,000.00	21.33%	

	<b>Other Funded Expenditure</b>				
	VAT to be reclaimed for payments in FY 23/24		£863.27		
	<b>Sub Total</b>		<b>£863.27</b>		
	<b>Total Expenditure</b>		<b>£23,777.49</b>		
<b>Assets</b>					
	Unity Trust Bank Current a/c @ 31/03/24		£75,054.73		
	Unity Trust Bank Savings a/c @ 31/03/24		£51,215.96		
	Fixed Assets		£51,691.00		
	<b>Sub Total</b>		<b>£177,961.69</b>		
<b>Schedules</b>					
Schedule 1 - Grants & Donations Received					
	HCC County Cllr Grant - Woodlands signs		£508.00		
	<b>Sub Total</b>		<b>£508.00</b>		
Signed: <i>Joanna Tester</i> Joanna Tester (Parish Clerk & RFO) Dated (Minutes Ref.): 09/04/24 (2677)					

**WEST MEON PARISH COUNCIL**  
**Q4 Financial Statement**  
**01 Jan 2024 to 31 Mar 2024**

Bank balance at 31 Mar 2024	£126,270.69	(Current + savings account)
<b>Total funds available</b>	<b>£126,270.69</b>	
<b>Earmarked reserves</b>		
Playground Refurb/other projects	£295.00	(£50,000 minus £49,705)
Woodlands signs (x3)	£2,550.00	(Costs tbc - estimated at £850 per sign)
<b>Total earmarked reserves</b>	<b>£2,845.00</b>	
<b>Committed expenditure</b>		
Rec Ground Play Equipment	£47,219.75	(Due to be paid beginning of April 2024)
Rec Ground Play Equipment	£2,485.25	(5% retention - to be paid Mar 2025)
<b>Total committed expenditure</b>	<b>£49,705.00</b>	
<b>Unallocated reserves</b>	<b>£73,720.69</b>	Equivalent to circa 31-months' worth of running costs. HALC recommends maintaining general reserves between 3 and 12 months' worth. [(£37,024 minus £8,200*) divided by 4 = £7,206 per quarter (£2,402/month) *£5.2k grants + £3k VDS.]

Signed: *Joanna Tester*  
 Joanna Tester (Parish Clerk & RFO)  
 Dated (Minutes Ref.): 09/04/24 (2677)