



West Meon Parish Council

c/o Mrs D Heppell, 77 Chalton Lane, Clanfield, Waterlooville, Hampshire
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MINUTES OF THE WEST MEON PARISH COUNCIL MEETING HELD ON 1st MAY 2018 AT 7.30PM IN WEST MEON VILLAGE HALL

THOSE PRESENT: C Johnson (Chair), Cllrs A Trenchard, G Silk, J Nicholson and T Over.

BY INVITATION: County Cllr R Huxstep, City Cllr L Ruffell.

APOLOGIES: Cllr C Waller (Chairman), C Adams, P Brannon, County Cllr R Huxstep and City Cllr L Ruffell.

IN ATTENDANCE: Mrs D Heppell (Clerk).

MEMBERS OF THE PUBLIC. 0 members of the public.

Wmpc 1565 **DECLARATIONS OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda. None were declared.

Wmpc 1566 **MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council Meeting on 17th April 2018 were **approved**.

Wmpc 1567 **MEETING OPENED TO THE PUBLIC**

The Chairman opened the meeting to the public, but there were no issues arising.

Wmpc 1568 **COUNTY COUNCILLOR R HUXSTEP**

Cllr R Huxstep was unable to attend.

Wmpc 1569 **CITY COUNCILLOR L RUFFELL**

Cllr L Ruffell's report was circulated and noted by members.

Wmpc 1570 **CLERK'S REPORT**

The Clerk had previously circulated the end of year accounts which was received by the Parish Council.

TO RECEIVE WORKING GROUPS

Wmpc 1571 **PLANNING**

No applications had been listed for consideration.

It was noted that on 7th May the Village Design Statement (VDS) would be discussed ready for the Annual Parish Council Meeting (APM).

The lighting at the former Red Lion was deferred.

Wmpc 1572 **FINANCE AND ADMINISTRATION**

i) A grant application form had been received from the community shop for £500 towards installing CCTV. It was unanimously **agreed** to award a grant of £500.

ii) The end of year accounts as circulated were **unanimously approved** by the Parish Council.

Wmpc 1572(iii) **was resolved** that the Accounting Governance Statement Section 1 for the year ending 31st of March 2017 be **approved**.

Wmpc 1572(iv) **It was resolved** that the Council approves the Annual Governance Accounting Statement Section 2 as on page 5 of the Annual return be **approved**.

v) **Schedule of Payments agreed.**

Date 1st May 2018

Ch 300438	WM Theatre Company grant	£500.00
Ch 300439	Fair Account	£140.00
Ch 300440	D Heppell salary	£494.00
Ch 300441	Expenses Clerk	£20 .20
Ch 300442	WCC dog bins	£130.00
Ch 300443	West Meon Community Shop	£500.00

vi) It was unanimously **agreed** that the WMPC data protection policy should be put on the website and that the Clerk should check whether the Parish are registered with Information Commissioner's Office. Cllr Over advised that HALC are due to provide further guidance, and methods of storing data were discussed as well as a Data Protection Officer.

Wmpc 1573 **HIGHWAYS AND TRANSPORTATION**

Cllr Silk advised that the missing half of the milestone has been found. A steel plate will be required to fix it and it was **agreed** that Mr W Normandale will be asked to provide a quote for this.

Cllr Waller's written report advised that the Parish Council are awaiting a letter from the Highway Authority regarding the new pavement/footpath by the A32.

Wmpc 1574 **COMMUNITY, HOUSING AND RECREATION**

Cllr Waller's report was received advising that the outdoor table tennis table had been delivered and was in the recreation area. Progress is being made on the refurbishment of the phone box and it is to be installed by the café. Cllr Waller also had confirmed that the bus shelter windows had been painted and that tree works are being priced for the tree removal and dead tree branch removal.

The benches on the recreation area were discussed and Cllr Trenchard advised that the backs needed repair and required treatment with teak oil. Cllr Silk **agreed** he would contact Mr J Hickmore about this.

No update was received on green initiatives.

Wmpc 1575 **ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

Village Design Statement, Action points, Lighting at the former Red Lion, Data Protection, Milestone, Lenghtsman Green initiatives, Co-option of a Councillor.

Wmpc 1576 **DATES OF NEXT MEETINGS**

Tuesday 5th June, Tuesday 3rd July and the Annual Parish Meeting on Thursday 17th May, 2018 all in the Village Hall.

Meeting finished at 8.20 pm

Chairman