



10th May 2023

To All Members of the Council

You are hereby summoned to attend the Annual Meeting of West Meon Parish Council which will be held on Tuesday 16th May 2023 in the West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, commencing at 7.30pm, for the purpose of transacting the following business.

Yours faithfully

Joanna Tester

Mrs Joanna Tester
Clerk, West Meon PC
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Email: clerk.westmeon@parish.hants.gov.uk

**Agenda for the Meeting of
WEST MEON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

- 2326. To elect a Chairman for 2023/24.
- 2327. Delivery by the Chairman of Acceptance of Office form.
- 2328. To elect a Vice-chairman for 2023/24.
- 2329. Acknowledge the sad passing of any Villagers since the previous PC meeting.
- 2330. Apologies for absence.
- 2331. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
- 2332. To consider requests for dispensations.
- 2333. Standing Orders suspended for no more than ten minutes, to allow for public question time.
- 2334. Resume Standing Orders.
- 2335. To receive District Councillor's report (if available) and questions to District Councillor arising from report.

2336. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
2337. To receive Police/PCSO report (if available).
2338. Approval of the minutes of the previous meeting of the PC held 04 Apr 2023.
2339. Review of delegation arrangements to committees, sub-committees, staff & other local authorities.
2340. Review of the terms of reference for committees.
2341. To elect members to existing working groups:
- Planning
 - Community, Housing & Recreation
 - Finance and Administration
 - Highways & Transport
 - Environment
 - Communications
2342. Flood Action Group
Proposed: that the PC forms a Flood Action Group (FAG) working group, consisting of both parish councillors and residents.
2343. Review arrangements with other local authorities
Proposed: that the PC should approve the Lengthsman Scheme contract with Soberton PC (Lead Parish) for the period 01/04/23 to 31/03/24.
2344. Review representation on or work with external bodies, and arrangements for reporting back:
- West Meon Village Hall Committee
 - West Meon & Warnford Sports Club
 - Rifle Club
 - Hampshire Association of Local Councils (HALC)
2345. Review Community Liaison Representatives:
- Touchet Trust
 - Footpaths and Rights of Way
 - Village Shop Committee
 - Bob Russell Trust
 - Neighbourhood Watch
2346. Make arrangements with a view to the PC becoming eligible to exercise the general power of competence in the future.
2347. Determine the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.
2348. Parish Clerk's progress report (for information only).
2349. Bank account balance as of 30 Apr 2023 - **£130,819.74** (Cllrs have been provided with bank statement 152, 01 Apr 2023 to 30 Apr 2023.)

2350. Grant – Victim Support

Proposed: that the PC approves a grant of £100.00 to Victim Support for the financial year 2023/24.

2351. Asset Register

Proposed: that the PC approves the revised asset register which now includes surfacing for play areas etc. Clerk to re-send to the PC’s insurer for assessment against current levels of cover.

2352. Payment of Accounts for Apr 2023:

Payee	Description	Amount (£)	Chq No/BACS Ref
Mrs J C Tester	Clerk’s salary & mileage claim (Apr 2023)	£704.01	Paid by SO
NEST	Clerk’s pension (Apr 2023)	£56.16	Paid by DD
Mrs J C Tester	Clerk’s expenses (travel to WM for APM 27/04/23)	£7.11	To be paid by BACS
West Meon Village Hall	Hall hire Apr 2023	£18.00	To be paid by BACS
West Meon & Warnford Sports Club	Hall hire & refreshments for APM Apr 2023	£160.00	To be paid by BACS
Tim Underwood	VDS - design	£400.00	To be paid by BACS
WCC	Playground inspections – Recreation Ground & Meonwara	£103.00	To be paid by BACS
WCC	Dog bin emptying Q4 2023-24	£130.00	To be paid by BACS
HCC	Lighting maintenance & energy costs	£596.93	To be paid by BACS
HALC	HALC affiliation fees 2023/24 & NALC levy 2023/24	£335.60	To be paid by BACS
A C Key	Map design for VDS	£240.00	To be paid by BACS
Chris Waller	Reimbursement for purchase of x4 snow shovels	£15.80	To be paid by BACS
HomeStart Hampshire	Grant 2023/24 (approved Apr 2023)	£325.00	Paid by BACS
HMRC	Clerk’s tax & NI to y/e Mar 2023 (Approved Apr 2023; amount at that point unknown.)	£74.75	Paid by BACS

2353. Planning Applications

- SDNP/23/01758/FUL - The Old Store House, High Street, West Meon, Hampshire, GU32 1LN. Change of use of part of the ground floor of the oak framed building from A1(E) shop and ancillary offices / prep back to ancillary residential.
- SDNP/23/01353/FUL & SDNP/23/01965/LIS - West Meon Community Store, High Street, West Meon, Petersfield, Hampshire, GU32 1LJ. installation of 12 PV solar panels on the south facing lean to roof-single storey at the back of the property, the building is listed, rented for another 13 years and we have the landlords permission.
- SDNP/23/01850/HOUS - 11 Woodland Cottages, Medlar Cottage , Woodlands, Bramdean, Hampshire, SO24 0HW Proposed ground floor side extension and link, alterations to floor plans & detached carport outbuilding.

2354. To discuss any planning applications that are received after 10/05/23 and require consideration at this meeting.

2355. Planning Decisions

- SDNP/23/00744/TEL - Telecom mast site at Brocklands Farm. RAISE NO OBJECTION
- SDNP/23/00222/FUL - Recreation Ground, Headon View, West Meon, Hampshire, GU32 1LH. Provision of a Boules Court. APPROVED
- SDNP/22/04577/HOUS - Little Headdon Farm, Marlands Lane, West Meon, Hampshire, GU32 1JY. Swimming pool in garden. APPROVED
- SDNP/23/01062/TCA - Fir Tree Cottage, Court Lane, West Meon, Hampshire, GU32 1JG. RAISE NO OBJECTION
- SDNP/23/01383/TCA - Cross Cottage, The Cross, West Meon, Hampshire, GU32 1LG. RAISE NO OBJECTION
- SDNP/23/01659/APNB - Lippen Wood Farm, Lippen Lane, West Meon, Hampshire, GU32 1JW. APPLICATION NOT REQUIRED.
- SDNP/23/01028/HOUS - Stedman House , 3 Knapps Hard, West Meon, Hampshire, GU32 1LE. APPROVED.

2356. To receive a report from the Planning Working Group.

2357. Boules Court

Proposed: that the PC reviews the current situation concerning the proposed boules court on the Recreation Ground and agrees upon actions required going forward.

2358. Village Design Statement

Proposed: that the PC approves the final draft of the VDS and is content for it to be sent to SDNP for their consultation.

2359. To discuss possible further uses of the Village Map Drawing commissioned for use within the VDS.

2360. To receive a report from the Community, Housing & Recreation Working Group, to include a brief on Metis Homes (footpath); new playground equipment; sale of gym equipment; and items for Parish News.

2361. Annual Play Inspection Reports

Proposed: that the PC receives the annual play inspection reports for equipment at WM recreation ground and Meonwara, and agrees upon a course of action to address issues raised in these reports.

2362. WM Sports Club's - Women's Football Proposal

Proposed: that the PC approves WMSC's proposal for women's football at WM Recreation Ground.

2363. To receive a report from the Finance and Administration Working Group, to include an update on the WMPC draft leases.
2364. To discuss the process, including communication with parishes, that led to the site choices for the safety cameras on the A32 & A272.
2365. Reports & Issues (for information only):
- Cllr Jerry Pett (Liberal Democrats) has stepped forward to replace Mr Hugh Lumby (Conservative) as Councillor for Upper Meon Valley.
2366. Date and place of next meeting (Tues 6th June 2023 at West Meon VH; 7.30pm).
2367. To exclude members of the public and press from Confidential Matters to be discussed.