



8<sup>th</sup> February 2023

To All Members of the Council

**You are hereby summoned to attend the Meeting of West Meon Parish Council which will be held on Tuesday 14<sup>th</sup> February 2023 in the West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, commencing at 7.30pm, for the purpose of transacting the following business.**

Yours faithfully

*Joanna Tester*

Mrs Joanna Tester  
Clerk, West Meon PC  
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**Agenda for the Meeting of  
WEST MEON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

- 2238. Acknowledge the sad passing of any Villagers since the previous PC meeting.
- 2239. Apologies for absence.
- 2240. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
- 2241. To consider requests for dispensations.
- 2242. Standing Orders suspended for no more than ten minutes, to allow for public question time.
- 2243. Resume Standing Orders.
- 2244. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
- 2245. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
- 2246. To receive Police/PCSO report (if available).
- 2247. Approval of the minutes of the previous meeting of the PC held 10 Jan 2023.

2248. Parish Clerk's progress report (for information only).

2249. Bank account balance as of 31 Jan 2023 - **£117,132.76** (Cllrs have been provided with bank statement 148, 02 Jan 2023 to 31 Jan 2023.)

2250. Asset register

**Proposed:** that the PC approves the updated asset register.

2251. Grant application – Fireworkfest Oct 2023

**Proposed:** that the PC approves a grant of £500.00 to James Ulph to pay for the deposit on fireworks for the Oct 2023 West Meon Fireworkfest event.

2252. Virus Protection Software

**Proposed:** that the PC reviews the options for virus protection software for the Clerk's laptop and agrees upon the most appropriate subscription.

2253. Payment of Accounts for Jan 2023:

<b>Payee</b>	<b>Description</b>	<b>Amount (£)</b>	<b>Chq No/BACS Ref</b>
Mrs J C Tester	<b>Clerk's salary &amp; mileage claim (Jan 2023)</b>	<b>£704.01</b>	Paid by SO
NEST	<b>Clerk's pension (Jan 2023)</b>	<b>£56.16</b>	Paid by DD
Mrs J C Tester	<b>Reimbursement for purchase of external hard drive from John Lewis</b>	<b>£134.00</b>	Paid by BACS
West Meon Village Hall	<b>Hall hire 10 Jan 2023</b>	<b>£15.00</b>	To be paid by BACS
WCC	<b>Dog bin emptying Q3 2022/23</b>	<b>£130.00</b>	To be paid by BACS
M.R. Edwards	<b>Recreation ground maintenance 2022</b>	<b>£3,793.44</b>	To be paid by BACS

2254. Planning Applications

- SDNP/23/00222/FUL- Recreation Ground, Headon View, West Meon, Hampshire, GU321LH. Provision of a Boules Court.
- SDNP/23/00410/TCA - Culverkeys , Church Lane, West Meon, GU32 1LF
- SDNP/23/00412/TCA - 4 Wolverton Gardens, West Meon, Hampshire, GU32 1LP

2255. To discuss any planning applications that are received after 08/02/23 and require consideration at this meeting.

2256. Planning Decisions - Approved:

- SDNP/22/05556/TCA - The Grange, High Street, West Meon, Hampshire, GU32 1LN
- SDNP/22/05890/TCA - Apple Tree Cottage , Station Road, West Meon, Hampshire, GU32 1JJ

2257. To receive a report from the Planning Working Group, to include an update on progress with the Village Design Statement and quotes for reproduction.

2258. To receive a report from the Community, Housing & Recreation Working Group, to include an update on Metis, the Warm Hub Scheme, Lengthsman work for Feb 2023, and Parish News.

2259. Coronation tree planting

**Proposed:** that the PC should purchase an oak tree to plant in celebration of King Charles III coronation.

2260. Snow shovels

**Proposed:** that the PC should purchase three snow shovels to be loaned to residents in strategic residential areas in the village for use in maintaining safe access to communal areas.

2261. To receive a report from the Finance and Administration Working Group, to include an update on the WMPC draft leases & co-option of a WMPC member.

2262. West Meon Rifle Club (WMRC) Lease

**Proposed:** that the PC considers and approves the lease between WMPC and WMRC.

2263. To discuss the PC organizing a late summer community event to benefit local businesses and village groups.

2264. Defibrillator signage

**Proposed:** that the PC should discuss the options for improving signage for the defibrillator.

2265. Reports & Issues (for information only):

- On-going issues with flooding – HH attended 23/01/23 to open up more grips on the West Meon-East Meon road (East End area). This allowed drainage of a majority of the flood water into the ditch & river. Clerk reported to EA 25/01/23. Response received but no commitment to a site visit etc. Clerk responded to a generic e-mail from WCC's Policy & Performance Manager 06/02/23, who has subsequently escalated it and tasked the Engineering Dept with conducting a site visit w/c 20/02/23, attending the Mar 2023 PC meeting, and liaising with HCC and the EA.
- PC Noticeboard – damaged by an RTA in 2022. Clerk contacted individual responsible and requested repair. Unfortunately, repair is unsatisfactory, hence Clerk has asked for a complete replacement of the noticeboard leg. Awaiting confirmation as to whether they will arrange this themselves or cover the costs of the work being carried out by a contractor chosen by the PC.
- PC elections – May 4<sup>th</sup> 2023. Tues 4<sup>th</sup> April latest day for nomination papers to be submitted to WCC.
- South Downs Hampshire Parish workshop will be held on Tuesday 21 March from 6:00pm @ Meonstoke VH. Max two representatives from each council.

2266. Annual Meeting of the Parish

**Proposed:** that the PC should agree upon the date for the Annual Meeting of the Parish.

2267. Annual Meeting of the Parish Council & Ordinary May PC Meeting

**Proposed:** that the PC should agree upon the date for the combined Annual Meeting of the Parish Council & Ordinary May PC Meeting.

2268. Date and place of next meeting (Tues 7<sup>th</sup> Mar 2023 at West Meon VH; 7.30pm).

2269. To exclude members of the public and press from Confidential Matters to be discussed.