



27<sup>th</sup> Sept 2023

To All Members of the Council

**You are hereby summoned to attend the Meeting of West Meon Parish Council which will be held on Tuesday 3<sup>rd</sup> Oct 2023 in the West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, commencing at 7.30pm, for the purpose of transacting the following business.**

Yours faithfully

*Joanna Tester*

Mrs Joanna Tester  
Clerk, West Meon PC  
[www.westmeonpc.org.uk](http://www.westmeonpc.org.uk)  
Email: [clerk.westmeon@parish.hants.gov.uk](mailto:clerk.westmeon@parish.hants.gov.uk)

**Agenda for the Meeting of  
WEST MEON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

- 2475. Acknowledge the sad passing of any Villagers since the previous PC meeting.
- 2476. Apologies for absence.
- 2477. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
- 2478. To consider requests for dispensations.
- 2479. Standing Orders suspended for no more than ten minutes, to allow for public question time.
- 2480. Resume Standing Orders.
- 2481. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
- 2482. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
- 2483. To receive Police/PCSO report (if available).
- 2484. Approval of the minutes of the previous meeting of the PC held 05 Sept 2023.

2485. Parish Clerk's progress report (for information only).

2486. Bank account balance as of 27 Sept 2023 - **£139,940.14** (Cllrs will be provided with statement 158, 01 Sept 2023 to 30 Sept 2023 as soon as it becomes available.)

2487. Financial Report & Statement Q2 2023/24

**Proposed:** that the PC approves the financial report and statement for Q2 2023/24.

2488. Grant Requests – Citizens Advice & WM Theatre

**Proposed:** that the PC approves the following grants:

- Citizens Advice - £200.00 (To help expand and develop outreach services within Winchester District to create a fully accessible advice service that can respond to the evolving needs of the community.)
- WM Theatre - £500.00 (Contributing to the needed insulation of the West Meon Theatre store room ceiling located in WM Village Hall, to help lower the costs of heating the hall in the current economic climate and the rising costs of electricity. The cost of the work is £2100 plus VAT and is being shared between the Village Hall and West Meon Theatre.)

2489. Conclusion of Audit 2022/23

**Proposed:** that the PC should approve the Annual Return, including the external auditor certificate for y/e 31/03/23.

2490. Payment of Accounts for Sept 2023:

| Payee                  | Description  | Amount (£)     | Chq No/BACS Ref  |
|------------------------|--|----------------|------------------|
| Mrs J C Tester         | Clerk's salary & mileage claim (Sept 2023)                                 | <b>£564.61</b> | Paid by SO       |
| NEST                   | Clerk's pension (Sept 2023)  | <b>£56.16</b>  | To be paid by DD |
| West Meon Village Hall | Hall hire (Sept 2023)  | <b>£18.00</b>  | To be paid by DD |
| Will Hillier           | Grounds maintenance (@ The Cross; tree at the bus stop; Recreation Ground) | <b>£390.00</b> | To be paid by DD |
| BDO                    | External audit 2022/23   | <b>£378.00</b> | To be paid by DD |

2491. Planning Applications

- SDNP/23/03602/TPO - 2 Stones Yard West Meon Hampshire GU321AR. G1Mixed-Prune back to near boundary leaving approximately 3m growth from main stem. T1 Lime-Crown lift towards house to approximately 4m to maintain size/distance from property/building.

2492. To discuss any planning applications that are received after 27/09/23 and require consideration at this meeting.

2493. Planning Decisions

- SDNP/23/02806/HOUS - 3 Park View, High Street, West Meon, Hampshire, GU32 1LN. Demolition of existing single failing garage and construction of new detached garage with enhanced visibility and internal secure storage.

2494. To receive a report from the Planning Working Group.

2495. To receive a report from the Community, Housing & Recreation Working Group, to include an update on WM Sports Club's women's football; tender for playground equipment; TSI devices; and Parish News.

2496. Registered Charity No.301982 'Recreation Ground' (for the Parish of West Meon)

**Proposed:** that the PC receives information on the status of the above registered charity and agrees on necessary actions going forward.

2497. Advertising banner at The Cross – West Meon Primary School

**Proposed:** that the PC discusses WM Primary School's request for a banner advertising its Open Morning 4<sup>th</sup> Nov to be displayed from the beginning of Oct at The Cross.

2498. West Meon Primary School – travel safety booklet

**Proposed:** that the PC discusses how it may be able to assist the Primary School with creating a travel (to and from school) safety booklet.

2499. To receive a report from the Finance and Administration Working Group, to include an update on land registration and leases.

2500. To discuss potential capital projects, including Christmas lighting.

2501. E-mail service provided to PCs by HCC

**Proposed:** that the PC discusses the decision made by HCC to withdraw the e-mail service provided to WMPC (with effect from 31/12/23) and agrees upon a replacement for a .gov.uk e-mail address for the Clerk.

2502. To receive a report from the Flood Action Group.

2503. Clerk's working hours

**Proposed:** that the PC approves a change to the Clerk's working hours as follows:

- Tues to Fri – 12.30pm to 3pm
- Additional 2 hours worked flexibly throughout the week meeting is held, Mon
- For weeks when the monthly PC meeting is held, Mon 12.30pm to 2pm and 3.30pm to 4.30pm to be worked instead of Fri 12.30pm to 3pm.

2504. Reports & Issues (for information only):

- Correspondence has been received from a resident of Woodlands regarding the WM VDS, reiterating concerns expressed in consultation response.

2505. Timing of monthly PC meetings

**Proposed:** that the PC commits to monthly meetings closing at or before 9pm (with the exception of Sept and May where additional content needs to be covered).

2506. Date and place of next meeting (Tues 7<sup>th</sup> Nov 2023 at West Meon VH; 7.30pm).

2507. To exclude members of the public and press from Confidential Matters to be discussed.