



29th May 2024

To All Members of the Council

**You are hereby summoned to attend the Annual Meeting of West Meon Parish Council which will be held on Tuesday 4th June 2024 in the West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, commencing at 7.30pm, for the purpose of transacting the following business.**

Yours faithfully

*Joanna Tester*

Mrs Joanna Tester

Clerk, West Meon PC

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**Agenda for the Meeting of  
WEST MEON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

2738. Acknowledge the sad passing of any Villagers since the previous PC meeting.

2739. Apologies for absence.

2740. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.

2741. To consider requests for dispensations.

2742. Standing Orders suspended for no more than ten minutes, to allow for public question time.

2743. Resume Standing Orders.

2744. To receive District Councillor's report (if available) and questions to District Councillor arising from report.

2745. To receive County Councillor's report (if available) and questions to County Councillor arising from report.

2746. Approval of the minutes of the previous meeting of the PC held 07 May 2024.

2747. Annual Governance Statement 2023/24

**Proposed:** that the PC completes and approves the Annual Governance Statement for 2023/24.

2748. Accounting Statements 2023/24

**Proposed:** that the PC approves the accounting statements for 2023/24.

2749. Conflict of Interest with BDO LLP Form

**Proposed:** that the PC approves the form confirming that it has no conflict of interest with BDO LLP (external auditor).

2750. Annual Internal Audit Report 2023/24

**Proposed:** that the PC receives and approves the annual internal audit report for 2023/24; discusses recommendations made and approves actions required.

2751. Parish Clerk's progress report (for information only).

2752. Bank account balance as of 29 May 2024 - **£86,881.43** (Cllrs will be provided with bank statement 169, 01 May 2024 to 31 May 2024 (**£35,665.47**; current account); and bank statement 10, 01 May 2024 to 31 May 2024 (**£51,215.96**; savings account) as soon as they become available.)

2753. Payment of Accounts for May 2024:

<b>Payee</b>	<b>Description</b>	<b>Amount (£)</b>	<b>Chq No/BACS Ref</b>
Mrs J C Tester	<b>Clerk's salary &amp; mileage claim (May 2024)</b>	<b>£609.35</b>	Paid by SO
NEST	<b>Clerk's pension (May 2024)</b>	<b>£60.32</b>	Paid by DD
West Meon Village Hall	<b>Hall hire May 2024</b>	<b>£18.00</b>	To be paid by BACS
Do The Numbers Ltd	<b>Internal Audit 2023/24</b>	<b>£320.00</b>	To be paid by BACS
West Meon Village Hall	<b>Biffa waste Rec carpark - PC contribution (25%)</b>	<b>£130.57</b>	To be paid by BACS
WCC	<b>Playground inspection - Meon Wara</b>	<b>£65.94</b>	Paid by BACS
WCC	<b>Playground inspection - Rec Ground</b>	<b>£65.94</b>	Paid by BACS
HugoFox	<b>Monthly website charge - May</b>	<b>£11.99</b>	Paid by DD
HugoFox	<b>Monthly website charge - April (note: this was missed off the agenda/minutes for the May meeting)</b>	<b>£11.99</b>	Paid by DD

2754. Planning Applications - none received.

2755. To discuss any planning applications that are received after 29/05/24 and require consideration at this meeting.

#### 2756. Planning Decisions

- SDNP/24/01077/PA14J - Whitewool Farm, Meon Springs, Whitewool Lane, East Meon, Petersfield, Hampshire, GU32 1HW. The installation of additional 280No. roof mounted solar PV panels at Whitewool Farm, GU32 1HW, of total installed capacity 154.5kWp including existing PV system (115 No. panels - 29.9kWp). PRIOR APPROVAL NOT REQUIRED.
- SDNP/24/01297/FUL - Brocklands Farm , Warnford Road, West Meon, Hampshire, GU32 1JN. The erection of a steel portal frame barn, used in conjunction with the farming business and the existing camp site. APPROVED.
- SDNP/24/01081/TCA - Edwina Cottage , Lynch Lane, West Meon, Hampshire, GU32 1LT. T1 Reduce overall by around 25-30% the 3 silver birch trees located adjacent to the property to create a uniform canopy works to maintain size and correct the shape of the tree. T2 Reduce overall by around 25-30% the 3 silver birch trees located adjacent to the property to create a uniform canopy works to maintain size and correct the shape of the tree. T3 Reduce overall by around 25-30% the 3 silver birch trees located adjacent to the property to create a uniform canopy works to maintain size and correct the shape of the tree. NO OBJECTION RAISED.

2757. To receive a report from the Planning Working Group.

2758. To receive a report from the Community, Housing & Recreation Working Group, to include items for Parish News.

#### 2759. Recreation Ground Usage Policy

**Proposed:** that the PC approves the creation of a new policy governing the use of the Recreation Ground, including the car park.

#### 2760. Petanque Court

**Proposed:** that councillors consider the Sports Club's request for the PC to take on the construction and on-going responsibility of the pétanque court at the Recreation Ground, as follows:

- Value of the donation being made by a benefactor from WM: £25,000 although there may be the possibility of an uplift to £30,000.
- Estimation of maintenance and insurance costs: one rake and some weed spray; & replacement of edging in the first 5 - 10 years of operation. Sports Club has not investigated insurance costs: it normally meets with insurers when a firm project plan is in place. This allows them to confirm insurer liabilities during construction and final insurance costs.
- Plans for Club fees and any other income stream: the section would be a sub-section of WMWC. The Management Committee would expect full reimbursement of the insurance costs and a subscription starting at £250 p.a.
- Ideas for alternative uses of the court, with examples from other parishes: temporary parking or a foundation on which a framed covering can be erected, kept in place with sandbags not pegs.

2761. To receive a report from the Finance and Administration Working Group.

#### 2762. Financial Regulations - Update

**Proposed:** that the PC approves the updated Financial Regulations (councillors will be provided with a draft copy and details of amendments in advance of the meeting).

2763. To receive a report from the Flood Action Group, if available.

2764. Reports & Issues (for information only)

2765. Date and place of next meeting (Tues 2nd July 2024 at West Meon VH; 7.30pm).

2766. To exclude members of the public and press from Confidential Matters to be discussed.